
Appointment of and Allocation of Seats on Committees for the 2016/17 Municipal Year – Summary Report

Committee considering report:	Council on 19 May 2016
Portfolio Member:	Leader of the Council
Date Portfolio Member agreed report:	5 May 2016
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Forward Plan Ref:	C2996

1. Purpose of the Report

- 1.1 To consider the appointment and allocation of seats on Committees and associated bodies for the next Municipal Year.
- 1.2 To agree the Council's Policy Framework for 2016/17 as set out in Paragraph 6.1.

2. Recommendations

1. That the Council notes that under Paragraph 8 of the Local Government (Committees and Political Groups) Regulations 1990, notice has been received that the Members set out in paragraph 1.1 of Appendix A to this report are to be regarded as Members of the Conservative and Liberal Democrat Groups respectively.
2. That the Council agrees to the appointment of the various Committees and to the number of places on each as set out in paragraph 2.2 (Table A).
3. That the Council agrees to the allocation of seats to the Political Groups in accordance with section 15(5) of the Local Government Act 1989 as set out in paragraph 3.4 of Appendix A (Table B).
4. That the number of substitutes on Committees and Commissions be as set out in paragraph 4.1 of Appendix A (Table C).
5. In respect of the District and Area Planning Committees, the substitute Members are all drawn from Members representing wards within the Committee's area who are not appointed to the Committee. Where substitutes attend the District Planning Meeting they need to be drawn from the same Area Planning meeting as the Member they are substituting for.
6. That the Council approves the appointment of Members to the Committees as set out in Appendix B and in accordance with the wishes of the Political Groups.
7. That the Council, in accordance with Regulation 4, Schedule 3 of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000, and the Local Authorities (Functions and Responsibilities) (England) (Amendment No.2)

Regulations 2008, agrees the Council's Policy Framework for 2016/17 be as set out in paragraph 6.1 of Appendix A and that any appropriate amendments be made to the Council's Constitution (Paragraph 2.5.2) should this be necessary.

8. That the Council, in accordance with Regulation 5, Schedule 4 of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000, approves that all other plans, policies and strategies requiring approval and not included in the approved Policy Framework be delegated to the Council's Executive.
9. That the Council agrees that Paragraph 2.6.5 of Article 6, setting out the Executive Portfolios, be amended to reflect any changes made by the Leader of the Council at the Annual Council meeting.
10. That the appointment of two non voting co-opted Parish/Town Councillors be made to the Governance and Ethics Committee.
11. That the appointment of two Parish/Town Councillors is made to the Governance and Ethics Committee's Advisory Panel.
12. To re-appoint three Independent Persons namely Lindsey Appleton, James Rees and Mike Wall should they be willing to continue to fulfil this role.
13. To agree to the membership of the Health and Wellbeing Board as set out in paragraph 9.1
14. To agree to the membership of the three Scrutiny Panels as set out in paragraph 2.2 (Table A) of Appendix A.
15. That authority be delegated to the Monitoring Officer to make any changes required to the Constitution as a result of the appointments to Committees.
16. To agree the revised timetable of meetings for 2016/17 (Appendix C)

3. Implications

Financial:	Members Allowances, proposed by the Independent Remuneration Panel, were agreed at the May 2015 Council meeting
Policy:	The appointments and allocations will be made in accordance with the Council's statutory obligations. The Council's Policy making framework is updated annually.
Personnel:	None
Legal:	The allocation of seats to Political Groups is in accordance with Section 15(5) of the Local Government and Housing Act 1989 and related regulations mentioned in this report.
Risk Management:	None
Property:	None
Other:	None

4. Other options considered

4.1 As it is a statutory requirement no additional options were considered.

5. Introduction

- 5.1 In accordance with Paragraph 4.2.2 of the Constitution, the Council is required to appoint Committees and other Member bodies that are not part of the Executive. Membership of the Council's Committees is agreed annually at the May Council meeting.
- 5.2 This report sets out the Membership of the Political Groups, the size and Membership of the Committees as well as the number of substitutes to be appointed for each of the bodies. It also sets out the 2016/17 Policy Framework.

6. Summary of Key Issues

- In accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990 48 Members wish to be regarded as members of the Conservative Group and 4 Members wish to be regarded as members of the Liberal Democrat Group.
- Members, and where appropriate substitutes, will be appointed to 11 Committees totalling 95 seats.
- 84 of these seats will be allocated to Conservative Members and eleven to Liberal Democrat Members due to the fact that not all seats on any Committee can be allocated to the same political party.
- No changes have been made to the Policy Framework for 2016/17.
- The Council will continue to appoint two Parish/Town Councillors to the Governance and Ethics Committee, two Parish/ Town Councillors to the Governance and Ethics Committee's Advisory Panel and three Independent Persons.

7. Conclusion

- 7.1 Members are asked to agree the appointment of and allocation of seats on the Committees for the 2016/17 Municipal Year.
- 7.2 Members are asked to agree the Council's Policy Framework for 2016/17 as set out in Paragraph 6.1 of the report.

8. Appendices

Appendix A - Supporting Information

Appendix B – Membership of Committees (to follow)

Appendix C – Timetable of Meetings